



Southern Lehigh School District

Board of School Directors Meeting

August 10, 2009

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:43 p.m. on the above date (August 10, 2009) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Quigley, Miracle, Schubert

ABSENT: Gunkle, Hayes

OTHERS: Liberati, Christman, Snell, Guerriere, Kennedy, Engler, Takacs, Lewis, Bergey, Andrulovich, Knoll, Covelle, Donahue, McGinty, Limpar, Harakal, Organski, Fulton (Morning Call), Kraft (The Gazette), and approximately 6 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Auteri to approve the minutes of the July 13, 2009 meeting as copied and distributed to all Board members.

Minutes of
7/13/09

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

VISITORS

CONSENT AGENDA

MOVED BY Quigley and **2ND BY** Auteri to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated August 10, 2009 showing paid bills in the amount of \$397,797.35 and bills to be paid in the amount of \$757,872.55 for a total amount of \$1,155,669.90 for the General Fund, and paid bills in the amount of \$1,192,003.46 and bills to be paid in the amount of \$460,307.42 for a total of \$1,652,310.88 for the Construction Fund, and bills to be paid in the amount of \$74,880.00 for the Capital Reserve Sinking Fund;

Approval of
Bills

Accept the resignation of Albert Baker, Construction Management Consultant, effective July 31, 2009;

Accept
resignation-
Baker

Approve childrearing leave of the following staff -

Kristin Haupt, 1st Grade Teacher, Lower Milford Elementary, for the first semester of the 2009-2010 school year

Approve
childrearing
leave-
Haupt,
Snyder

Anne Snyder, 4th Grade Teacher, Hopewell Elementary, for the 2009-2010 school year;

Accept the resignation of the following staff -

Patricia Fite, Learning Support Teacher, Southern Lehigh High School, effective July 14, 2009;

Accept
resignation-
Fite

Approve the following mentor at a stipend of \$700.00 for the 2009-2010 school year -

Rosemarie Grube as a mentor for Ronnette Mays;

Approve
mentor for
the 2009-
2010 school
year-Grube

Approve the following substitute teachers for the 2009-2010 school year -

Rachel Elliott Biology

Diane Rudy Elementary;

Approve
substitute
teachers for
the 2009-
2010 school
year-Elliott,
Rudy

Approve salary step adjustment, effective 9/1/09- Gonzalez, Krippe, Ryan, Yaiser

Approve a salary step adjustment for the following staff, effective September 1, 2009 -
Laura Gonzalez, Spanish Teacher, Middle School, Bachelor's +15 to Bachelor's +30
Michele Krippe, Nurse, Liberty Bell Elementary and Middle School, Bachelor's to Bachelor's +15
Karen Ryan, 5th Grade Teacher, Intermediate School, Master's to Master's +15
Jennifer Yaiser, Health, Physical Education Teacher, High School, Bachelor's to Bachelor's +15;

Approve support staff (pending required documentation)- Brader, Browne, Buchas, Grida, Kasmiroski, Keck

Approve the following support staff (pending receipt of required documentation) -
Deborah Brader, Intermediate School Secretary, at a salary of \$29,500 with an anticipated start date of August 2009. This is a new position.
Judith Browne, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.
Ann Buchas, 7-Hour 1:1 Instructional Assistant, Lower Milford Elementary School, effective 2009-2010 school year, at the hourly rate of \$15.31. Ms. Buchas will fill the position created by the resignation of Laura Nelson.
Laura Grida, 3-Hour Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. Mrs. Grida will fill the position created by the resignation of Caleb Colon.
Jessica Kasmiroski, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.
Kristen Keck, Data Specialist Secretary (PIMS), at an annual salary of \$29,500 with a start date to be determined. This is a new position;

Approve unpaid leave-Ruth

Approve the unpaid leave for Margaret Ruth, Cafeteria Worker, Liberty Bell Elementary School, for Tuesday, October 13, 2009 through Friday, October 16, 2009;

Approve transfer-Iatarola

Approve the following transfer with no change of 2009-2010 salary -
Rebecca Iatarola, Secretary, Middle School to Library Secretary, Intermediate School, effective July 31, 2009;

Accept resignations for the 2009-2010 school year- Fisher, Wescoe-Schaninger

Accept the resignations of the following coaches for the 2009-2010 school year -
Jeffrey Fisher, Assistant Football, effective July 6, 2009
Jennifer Wescoe-Schaninger, Assistant High School Competition Cheerleading, effective July 9, 2009;

Approve coaches for the 2009-2010 school year- Baker, Barnes, Browne, Drabenstott, Greenawald, Miller, Neefe, Pifer, Souerwine, Stemple, Strong, Yaiser

Approve the following coaches for the 2009-2010 school year -

<u>Jayne Baker</u>	MS Head Field Hockey	\$2,468
<u>Mark Barnes</u>	Head Boys' Lacrosse	\$4,704
<u>David Browne</u>	Head Girls' Lacrosse	\$4,704
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,502
<u>Matthew Greenawald</u>	Assistant Baseball	\$4,065
<u>Todd Miller</u>	Head Baseball	\$6,755
<u>Brian Neefe</u>	Head Softball	\$6,755
<u>E. Sarah Pifer</u>	MS Cheerleading	\$2,215
<u>Brian Souerwine</u>	Head Track	\$6,174
<u>Eric Stemple</u>	Assistant Boys' Lacrosse	\$1,467.50 (shared position)
<u>Cotie Strong</u>	Assistant Track	\$3,707
<u>Jennifer Yaiser</u>	HS Assistant Girls' Lacrosse	\$2,935

Joshua Miller Assistant Football \$4,247.25
 (This position will be shared with another coach to be named later as a 75/25 split.)
Stanley Sroka Assistant Football \$1,415.75
 (This position will be shared with Kyle Mirth and another coach to be named later as a 25/50/25 split.);

Cont. approval of coaches for the 2009-2010 school year-Miller, Sroka

Approve the appointment of the following volunteer coaches for the 2009-2010 school year -

Jeffrey Bell MS Girls' Lacrosse
Christa Burke Volleyball
Edward Risi MS Girls' Lacrosse.

Approve volunteer coaches for the 2009-2010 school year-Bell, Burke, Risi

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mr. Covelle reported the following -

- China Trip Returned Aug 30 - It was a great trip and Mr. Cooper did an excellent job as coordinator.
- Summer Freshman Program started this week and we have approximately 35 students in the program.
- Freshmen Orientation is Sept 3 at 1pm, students new to the district will be invited to a luncheon hosted by student council.
- The building looks great thanks to the maintenance staff.

Dr. Donahue reported the following –

- Classrooms are ready, maintenance staff working on locker rooms/gym.
- Teacher In-Service on September 1-3.
- New student orientation on September 3 at 9:00 am.
- Meet the Middle School/High School players on September 1 at 7:00 pm.
- Open house on September 15, and Patriots Day on September 11.

Mr. McGinty reported the following –

- We've been extremely busy, and a bit challenged given inconsistent wireless access from time to time at the IS. Our secretary, Susan Natiello, started on July 1st, and we've affectionately named her "Superwoman." A second IS secretary is on the board agenda for tonight. The custodial staff has been outstanding, lead by Mrs. Mary Palmer, and the building is nearing readiness. Teachers have been invited into the school and have begun the process of unpacking. The hiring process has continued for building administrators and is nearing completion. At this time, the larger part of our attention has shifted to the scheduling of all students and preparing for Orientation.

Ms. Limpar reported the following –

- Several students are attending ESY services at HW this summer.
- Class lists are attempting to be finalized for 09-10 school year.
- Summer workers are conscientiously doing a great job to prepare the building for opening day.

MOVED BY Miracle and **2ND BY** Auteri to approve the following Independent Study Proposals of the following students -

Olivia Fritz, Photography II
Danielle Demmel, Photography II

Approve Independent Study Proposals for the following students-Fritz, Demmel

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve new Teen Health Course 1 textbook

MOVED BY Auteri and **2ND BY** Miracle to approve final approval of the new Teen Health Course 1 textbook.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve agreement between SLSD & the parents of student #134620

MOVED BY Auteri and **2ND BY** Miracle to approve the agreement between the District and the parents of student #134620.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

BUSINESS AND FINANCE

Approve the Investment of Funds

MOVED BY Miracle and **2ND BY** Auteri to approve the Investment of Funds as attached.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve permission to engage Conrad Siegel Actuaries to provide actuarial services

MOVED BY Miracle and **2ND BY** Auteri to approve permission to engage Conrad Siegel Actuaries, at a cost of \$6,500.00 to provide actuarial services that are required bi-annually to comply with GASB 45 which addresses post-employment employee benefits other than pension benefits. This firm did our original actuarial study for GASB 45. Their fee remains very competitive.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve lease amendment between the County of Lehigh & SLSD for the Alternative Education Program (amendment for an additional 3 years)

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed lease amendment between the County of Lehigh and Southern Lehigh School District for the Alternative Education Program which is located on the campus of Cedarbrook Nursing Home. The amendment extends the current lease term for an additional three (3) years. Terms and conditions of the lease are unchanged.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve Tax Collection Committee Voting Delegate Appointment Resolution

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed Tax Collection Committee Voting Delegate Appointment Resolution.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve Memorandum of Understanding to be used with the District's law enforcement agencies

MOVED BY Miracle and **2ND BY** Auteri to approve the enclosed Memorandum of Understanding to be used with the District's law enforcement agencies.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

SUPPORT SERVICES

Approve cafeteria prices for 2009-2010 at the same levels in effect for the prior year

MOVED BY Auteri and **2ND BY** Miracle to approve cafeteria prices for 2009-2010 at the same levels in effect for the prior year. This approval should include ala carte prices as well as Type A meals. Mr. Snell presented a synopsis of the results of the Food Service Department operation for 2008-2009 and anticipated results for 2009-2010. There was Board discussion.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve the Primary Student Transportation Program for the 2009-2010 school year

MOVED BY Miracle and **2ND BY** Auteri to approve the Primary Student Transportation Program for the 2009-2010 school year in accordance with 22 PA Code 23.4 et.al. Documentation included the following -

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for Laidlaw Transit
- Laidlaw driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Dr. Stelts read the following statement –

"The Board would like to take this opportunity to offer thanks and congratulations to Albert Baker, who has served as the District's Intermediate School Construction Consultant from October 1, 2007, through July of 2009. Through the construction process, Al's guidance, representation of the District's interests, and personal integrity resulted in a wonderful new school. We thank Al for all of his time, energy and effort on this project. This new school will serve the Southern Lehigh Community well for many years to come. Al, may you experience wellness, happiness and relaxation in your well-deserved retirement."

PERSONNEL

MOVED BY Miracle and **2ND BY** Auteri to approve the following staff for the 2009-2010 school year -

David Dougherty, Learning Support Teacher, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Mr. Dougherty will fill the position created with the resignation of Dana Cohen.

Angela Fulmer, 2nd Grade Teacher, Hopewell Elementary School, at Bachelor's, Step 14, an annual salary of \$42,645. Mrs. Fulmer will replace Tara Walter who transferred to the Southern Lehigh Middle School.

Susan Melso, School Nurse, Intermediate School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). This is a new position in accordance with planning for the opening of the Intermediate School.

Nicole Ott, Long Term Substitute, 5th Grade, Intermediate School, at Bachelor's +15, Step 10, an annual salary of \$46,134 (*pending receipt of required documentation*). Mrs. Ott will fill the position available for one year due to the childrearing leave of Mrs. Anne Snyder.

Merrilyn Pysher, School Nurse, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Ms. Pysher will fill the position created with the retirement of Mary Lou McKee.

Charise Trilling, .5 ESL Teacher, at an annual salary of \$21,719.50 (.5 of Bachelor's, Step 12 salary of \$43,439), *pending receipt of required documentation*. Ms. Trilling will fill the position created with the resignation of Jennifer Powell.

Gregory Collins, Physics Teacher, High School, at Bachelor's +15, Step 13, at an annual salary of \$44,152. Mr. Collins will fill the position created with the resignation of Megan Marquette.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

Approve staff for the 2009-2010 school year- Dougherty, Fulmer, Melso, Ott, Pysher, Trilling, Collins

REPORTS

Facilities Committee

Mr. Miracle gave the following report –

- The committee met in the conference room at the new Intermediate School.
- Punch list items at the IS are moving along and will be completed by August 17.
- Recognized everyone involved in the building of the Intermediate School.

Superintendent’s Report

Mr. Liberati gave the following report –

- The minutes of the meeting should note that Mark Covelle has been pre-approved for the Superintendent Letter of Eligibility program at Lehigh University.
- An email has been received from Lehigh Carbon Community College looking for Districts to start evening adult education courses.
- The District has been contacted by Penn State University-Lehigh Valley which is looking to form a partnership to use the District’s tennis facilities. In return, the University is looking to see what the District’s needs might be that they may be able to accommodate. Penn State University-Lehigh Valley campus recently moved to Saucon Valley Road at Stabler Center.
- The September 3 student orientation at the Intermediate School will include a ribbon cutting ceremony.
- Auditors from the Pennsylvania Auditor General’s office will be here on August 27 to begin the District’s audit.

Strategic Plan Report

Mrs. Christman reported that the latest PSSA results indicate that the District has made AYP this year in all areas for all groups. She also made available the Middle School World Language summary as of August 7, 2009, and a list of teacher in-house academies. Mrs. Christman also reported that the District calendar has been designed and printed at Lehigh Career & Technical Institute and will mailed to all District residents.

OLD BUSINESS

NEW BUSINESS

MOVED BY Miracle and **2ND BY** Auteri to approve increasing the ticket prices for home athletic events according to the proposal from Mr. Harakal.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Gunkle, Hayes

The President of the School Board, Dr. Elizabeth Stelts and the President of the Southern Lehigh Education Association, Bonnie Organski signed the Collective Bargaining Agreement covering the period of September 1, 2009 through August 31, 2012.

VISITORS

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Miracle to adjourn the meeting.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Gunkle, Hayes

The meeting was adjourned at 8:44 p.m.

ATTEST: _____ Board Secretary

Approve increasing the ticket prices for home athletic events

ADJOURNMENT